



Welcome to East Lake High School

2019-2020 Registration Checklist

To enroll your child for the 2019-2020 school year, please complete the following steps. Once you have the necessary documents, you are ready to complete the registration process. **Although appointments are not required, making an appointment will significantly decrease your wait time. To make an appointment call 727-942-5419.**

- Reserve a seat for your child by using the online "Student Reservation System" located on the district's website, www.pcsb.org. You will need your PCS Portal User Id and password. If you do not have a user ID and password, you may go to any Pinellas public school to receive one. This is a required step that must occur prior to starting the registration process.
- Gather Two Proofs of Residency - The following items can be accepted: Power bill, Water bill, Cable/Internet bill, Land-based telephone (not cellular) bill, Rental/lease agreement (must be active/bring entire lease), Closing documents (HUD statement), Pinellas County tax statement with homestead exemption. These documents should be within the past 60 days, contain the name of one parent/guardian, and have the residing address on them. If the proof of residency is in someone else's name, other than the parent or guardian, you will need to complete an Affidavit of Residency form and both sides of the form must be notarized (with this form, two proofs can be accepted from the person with whom you reside).
- Original/Certified Birth Certificate
- Florida Certificate of Immunization - **Must be on the DOH680 form.** If exempt, you need to provide a Medical Exemption, a Religious Exemption, or a Temporary Exemption with an expiration date. For high school students, the immunization form should **show "Code 8"**. (You will find the "code" approximately 2/3 of the way down the page.)
- Physical Examination Certificate - Must be **issued within the past 12 months** and include systems such as heart, lungs, eyes, ears, etc.
- Social Security Card - Optional, but may be required for scholarships and Bright Futures.
- Most recent report card, transcript, or other proof of current courses and grades/progress in each course.